



6<sup>th</sup> November 2023

Dear Year 6 Parent/Guardian,

This year, as in previous years, I am taking time out of Lapland to come down to Broadwater C of E Primary School, invited by F@B. Unfortunately, all my elves will be too busy to accompany me.

Therefore, I was hoping you would give permission for your child to help me on the evening of Friday 1<sup>st</sup> December, dressed in elf-like red or green. I will need your child to report for duty for a 30-minute session during the evening (choice of sessions below, please tick whichever sessions would be feasible) – but please be aware that I only need 6 elves per session.

There will be a briefing for all the volunteer elves with Mrs. Chapman at the end of school on Wednesday 29<sup>th</sup> November for a few minutes in Kestrel classroom.

Please return the slip below to the school office no later than Tuesday 21<sup>st</sup> November and I will let you know which time slot you will be helping me at.

Yours sincerely  
Mr. S Claus

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To: Mr. S Claus, c/o Broadwater C. E. School Office (**return by Tues 21<sup>st</sup> Nov**)

Child's Name \_\_\_\_\_ Class: Y6 \_\_\_\_\_



I give permission for my child to volunteer on the evening of Friday 2<sup>nd</sup> December. I will ensure that he/she knows the arrangements for getting to and from school.

My child would be available to report for duty for any of the following time slots:

5:30pm-6:00pm	
6:00pm-6:30pm	
6:30pm-7:00pm	
7:00pm-7:30pm	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

**Charity No. 1188229**

Broadwater Church of England Primary School, Rectory Gardens, Worthing, West Sussex, BN14 7TQ