



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

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Headteacher: Mr Aaron Morrissey

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19th January 2024

Dear Year R-6 Parents and Carers,

PARENTS' EVENINGS IN-PERSON AND TELEPHONE CONSULTATIONS

We have listened to feedback and therefore have decided that this term, we will be holding a choice of parent/carer consultations **either in person or if you are unable to attend via the telephone.** This is an important opportunity for you to talk with your child's class teacher to discuss learning and the progress your child is making.

This meeting will give you the opportunity to discuss:

- Your child's general wellbeing
- Additional support and intervention activities they may be receiving
- Progress this year and next steps

These are short 10-minute appointments that can be booked online. Should you need to discuss matters in greater detail, then further arrangements can be made with your class teacher for a later date. The teachers will be writing a report as usual later in the summer term.

Please choose either:

At school in-person appointments will be as follows:

Either Monday 5th or Thursday 8th February (between 3.40-5.40pm)

OR

Telephone parent consultations will be as follows:

Tuesday 20th February (between 3.30-5.30pm) for Years 6, 5, 3 and 2

Wednesday 21st February (between 3.30-5.30pm) for Years 4, 1 and R

We are using the online appointment booking system, which allows you to choose your own appointment time (a 10-minute slot). To book your appointment please visit: <https://broadwaterce.schoolcloud.co.uk/> There is a link via the school website – click on 'Information' / 'Parent Information' and then click on 'Parents Booking System' and login in from there. Once booked, you will receive an email confirming your appointment.

Appointments will be available online from Tuesday 23rd January at 8pm. Do please ensure you add the phone number you would like to be contacted on if you are booking a telephone consultation in the comments section (see dates above).

Should you have difficulties accessing the online system you can contact the school office for assistance.

Kind regards,
Mrs Corless
Deputy Headteacher