



**BROADWATER**  
CHURCH OF ENGLAND  
PRIMARY SCHOOL

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27<sup>th</sup> September 2024

Dear Parents/Carers of pupils in Years R-6

## **PARENTS' EVENINGS – Mon 14<sup>th</sup> & Weds 16<sup>th</sup> October 2024**

I would like to invite you to attend one of our Parents' Evenings on either **Monday 14<sup>th</sup> October** (between 3.40-6.30pm) or **Wednesday 16<sup>th</sup> October** (between 4.30-7.30pm). **(Please note that Dove class parents' evening will take place on Monday 14<sup>th</sup> & also on Tuesday 15<sup>th</sup> October instead of Wednesday 16<sup>th</sup>.)**

This is an important opportunity for you to meet with your child's class teacher to discuss work and how your child has settled in class so far. These are short 10-minute appointments. Should you need to discuss matters in greater detail, then further arrangements can be made with your class teacher for a later date.

We use an online appointment booking system (the same system used for signing up for clubs this term). This allows you to choose one appointment time with your child's class teacher, which you can then view or update if needed.

**It will be possible to book appointments online from Tuesday 1<sup>st</sup> October 20.00hrs until Friday 11<sup>th</sup> October at 9.00am.** Please visit:

<https://broadwaterce.parentseveningsystem.co.uk/> to book your appointment. (There is also a link via the Broadwater C of E website - click on 'Information' then 'Parent Information' and click on 'Parents Booking System' and login from there.)

If you do not have access to the internet, or experience problems accessing the system at home, you can come into the school and use a computer in the School office by arrangement. Alternatively, please call the school for assistance.

Please note that Years 3, 4, 5 and 6 appointments will be held in the School Hall and Early Years and Year 1 in the Studio and Year 2 in the Library (all access will be via the hall end entrance to the school). Whilst you wait, F@B will be providing cakes and a rail of second-hand uniform available for a small donation.

Yours sincerely,

Mrs Anna Corless  
Deputy Headteacher

*Turn your ear to wisdom and apply your heart to understanding* (PROVERBS 2:2)