



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

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Headteacher: Mr A Morrissey

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29th September 2023

Dear Parents/Carers of pupils in Years R-6

PARENTS' EVENINGS – TUES 10th & THURS 12th OCTOBER 2023

I would like to invite you to attend one of our Parents' Evenings on either **Tuesday 10th October** (between 3.30-6.00pm) or **Thursday 12th October** (between 4.30-7.30pm).

This is an important opportunity for you to meet with your child's class teacher to discuss work and how your child has settled in class so far. These are short 10-minute appointments. Should you need to discuss matters in greater detail, then further arrangements can be made with your class teacher for a later date.

We use an online appointment booking system (the same system used for signing up for clubs this term), a copy of the parent guide is attached for your information. This allows you to choose your own appointment time with your child's class teacher and once booked, you will receive an e-mail confirming your appointment.

It will be possible to book appointments online from Monday 2nd October 20.00hrs until Monday 9th October at 12noon. Please visit:

<https://broadwaterce.parentseveningsystem.co.uk/> to book your appointment. (There is also a link via the Broadwater C of E website - click on 'Information' and click on 'Parents Booking System' and login from there.)

If you do not have access to the internet, or experience problems accessing the system at home, you can come into the school and use a computer in the School office by arrangement. Alternatively, please call the school for assistance.

Please note that Years 3, 4, 5 and 6 appointments will be held in the School Hall and Early Years and Year 1 in the Studio and Year 2 in the Library (all access will be via the hall end entrance to the school). Whilst you wait, F@B will be providing cakes and a rail of second-hand uniform available for a small donation.

Yours sincerely,

Mrs Anna Corless
Deputy Headteacher

Turn your ear to wisdom and apply your heart to understanding (PROVERBS 2:2)

